

# Neighborhood Conservation District Residential Parking Registration Form

Town of Boone Planning & Inspections Department  
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## A. Required to be Submitted at Time of Registration.

*Failure to provide the info required on this application may delay issuance of the requested registration.*

- Personal identification (driver's license, etc.)
- Vehicle registration. Note: A separate form must be filled out for each vehicle you own or park at the address.
- Proof of residency (copy of rental agreement, lease, letter from landlord, etc.)
- If applicable, when 2 or more persons claim to be related, proof in form of birth certificate showing a common parent or grandparent must be provided.
- If applicable, owners of rental property residing more than 50 miles away from Boone, must designate a local managing agent residing within Watauga County that will be responsible for all matter concerning occupancy. Please see [Section E](#).

## B. Property & Property Owner Information

Street Address:

Unit:

Property Owner Name:

Property Owner Complete Mailing Address (Street, City, Zip):

Property Owner Phone Number:

Property Owner Email Address:

## C. Tenant Information

Tenant Name:

Complete Mailing Address (Street, City, Zip)

Phone Number:

Email Address:

Driver License Info (State & #)

## D. Vehicle Information

Make:

Model:

Year:

Color:

License Tag#

State:

## E. Local Managing Agent (Required when property owner lives over 50 miles away from Boone)

Managing Agent Name:

Complete Mailing Address (Street, City, Zip):

Phone Number:

Email Address:

## F. Tenant Signature

I am a resident of the dwelling unit (residence) named above and understand that I live in a low density residential neighborhood. I understand that no more than two (2) unrelated persons may occupy this dwelling unit. If I violate this regulation, I am in violation of the Town of Boone Unified Development Ordinance and will be subject to a fine of \$200.00 per day. In addition, by violating the Town of Boone Unified Development Ordinance I am committing a Class 3 misdemeanor and I am subject to prosecution in the NC court system. I hereby certify that I have received and read a copy of the Town of Boone Conservation District Regulations and agree to abide by them and that all information I have provided is truthful and correct.

Tenant (Print)

Tenant (Signature)

Date

### Official Use Only

Staff Confirmation:

- Form fully completed and information has been verified (proof of id, registration, lease)
- Verified number of parking stickers issued at this address. (Including the request, there should be no more than 1 other issued sticker unless one of the two tenants owns multiple cars.)
- Verified any claims of related tenants (birth certificates, etc.)
- Verified whether or not a local managing agent is required. If so, that one has been provided.

Neighborhood Conservation District (Select One):

- (1) Blanwood Drive NCD
- (2) Forest Hill Drive NCD
- (3) Grand Boulevard NCD
- (4) Grandview Heights NCD
- (5) Stadium Drive NCD
- (6) Green/Queen Streets NCD
- (7) Beverly Heights NCD

Permit Number:

Sticker Number:

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